



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
6000 DEFENSE PENTAGON
WASHINGTON, DC 20301-6000

October 26, 2000

MEMORANDUM FOR DISTRIBUTION

SUBJECT: DoD Personnel Security Migration-Joint Personnel Adjudication System (JPAS)

BETA testing and implementation of the Joint Personnel Adjudication System (JPAS) is due to begin on November 15, 2000. As the DoD personnel security program migration system, JPAS will assist you with an enhanced management capability for your organization's personnel security program, including statistical reports, tracking of initial and periodic reinvestigations, actual access held, and will streamline and standardize the DoD Personnel Security program processes.

There are several actions required to successfully implement JPAS that require your assistance:

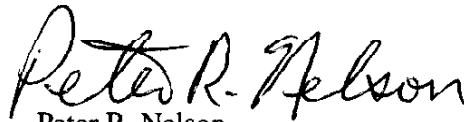
- Each addressee must submit to the JPAS PMO a written designation of the individual(s) responsible for the management of the Joint Clearance and Access Verification System (JCAVS) accounts (non-SCI and SCI). Attachment 1 provides a brief description of the key duties and responsibilities for this position. This information must be provided prior to the commencement of BETA testing on November 15, 2000.
- The organizations which have been selected for the 15 November 2000 BETA test (Attachment 2) will be required to attend a mandatory training session December 5-7, 2000 at the EDS Training Facility in Herndon, VA. You must ensure the organizations under your cognizance are advised to attend the training. Failure to attend will preclude their participation in the BETA test.
- A detailed transition plan and implementation rollout schedule for each addressee's organization must be prepared. The transition plan must be developed in collaboration/conjunction with your respective Central Adjudication Facility and should be specific/detailed enough to assist security personnel with the elimination of processes, forms, etc. The Joint Chiefs of Staff has determined the specific rollout schedule for all Unified Commands and the same is required from each of your organizations. Specifically, the implementation rollout schedule for each Military Department Major Command and DoD Agency, beginning with the Department of Navy/DoD Agencies, commences on May 7, 2001. The JPAS goal is to have at least 80% of all DoD organizations on-line with JPAS by 30 October 2001. Please provide to the JPAS PMO your organization's implementation rollout schedule and transition plan not later than 18 December 2000. This information is vital to finalizing the implementation-training schedule in the CONUS and Overseas.

The JPAS PMO will be hosting a meeting in early November 2000 to discuss proposed policy changes resulting from the implementation of JPAS and the priority for subsequent



enhancements, such as foreign travel, industry access, special access program access and the like. You are encouraged to visit the JPAS web site to obtain any additional information. The web site address is <http://162.24.112.4>.

If you have specific questions, please contact the following JPAS Program Management Office officials: Ms. Janice Haith (202-767-4901) or Mr. Cleve Perkins (202/767-4886) (DSN 297).

A handwritten signature in black ink that reads "Peter R. Nelson". The signature is fluid and cursive, with the first name "Peter" and last name "Nelson" clearly legible.

Peter R. Nelson
Deputy Director, Personnel Security
& Chairman, JPAS Executive Steering Committee

Attachments

DISTRIBUTION LIST

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Security Branch (Room 439)
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Joint Staff Security Office
Room 1B738
9300 Joint Staff Pentagon
Washington, DC 20318-9300

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Agency
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DoD Ballistic Missile Defense Organization
ATTN: Security Office
Room 1E1062
7100 Defense Pentagon
Washington, DC 20301-7100

Defense Commissary Agency (DeCA)
ATTN: SAS
Ft. Lee, VA 23801-6300

Defense Contract Audit Agency
ATTN: Agency Security Officer (CPS)
8725 John J. Kingman Road, #2135
Ft Belvoir, VA 22060-6219

Defense Finance & Accounting Service
ATTN: Code HQ-HCD
1931 Jefferson Davis Highway
Arlington, VA 22240-5291

Defense Information Systems Agency
ATTN: Code D16
701 South Courthouse Road
Arlington, VA 22204-2199

Defense Intelligence Agency
Director, Office for Security and
Counterintelligence (DAC-3)
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Arlington, VA 22201-5320

Defense Logistics Agency
Command Security Office
ATTN: CASSI (Personnel Security)
8725 John J. Kingman Road, Suite 2533
Ft Belvoir, VA 22060-6221

National Imagery & Mapping Agency
ATTN: MSSP
4600 Sangamore Road
Bethesda, MD 20816

Defense Threat Reduction Agency
Security Support Branch
6801 Telegraph Road
Alexandria, VA 22310-3398

Defense Security Cooperation Agency
1111 Jefferson Davis Highway
Crystal Gateway North, Suite 303
Arlington, VA 22202-4306

Director of Security
National Security Agency/CSS
ATTN: M-55
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National Guard Bureau
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Deputy Director for Security Programs
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ATTN: Ms. Liz Hall
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Washington, D.C. 20330

Office of the Director of Naval Intelligence
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2000 Navy
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Uniformed Services University of the
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ATTN: Security Office
4301 Jones Bridge Rd.
Bethesda, MD. 20814

DoD Education Activity
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4040 North Fairfax Drive
Arlington, VA. 22203-1634

JOINT PERSONNEL ADJDUDICATION SYSTEM (JPAS)

Organization Account Manager Responsibilities:

Designated by the Agency/MILDEP/Unified Command SOIC/SOIC designee or Senior Security Official. Individual must have a current SSBI/SBPR. Responsible for:

- Appointment of primary and alternate account managers for User Levels of either non-SCI, SCI, or both
- Approval/disapproval of system access requests for designated user levels (including dual-hatted users)
- Analysis of user accounts to determine unit-level trends
- Statistical reports for Agency/Mildep or individual units
- Report/resolve problems (network, communications, etc.)
- Maintain liaison with CAF system administrator and JPAS database manager

JPAS BETA TEST ORGANIZATIONS

DoD Agencies (13)	Joint Chiefs of Staff (8)	Army (7)
Defense Logistics Agency (Includes Defense Contract Management Agency)	Strategic Command	Army War College
Defense Information Systems Agency	Transportation Command	Training and Doctrine Command
Defense Contract Audit Agency	Central Command	Special Operations Command
Uniformed Services University Health System	Special Operations Command	Forces Command
Defense Education Agency	Pacific Command	Medical Command
Defense Security Service	European Command	HQ Intelligence & Security Command (INSCOM)
Defense Finance & Accounting Service	Space Command	902 nd Military Intelligence Battalion
Defense Threat Reduction Agency	Joint Forces Command	
Defense Commissary Agency (DECA)		
Washington Headquarters Service		
OSD/C3I Security		
National Imagery and Mapping Agency		
Ballistic Missile Defense Organization		

Navy (9)	Air Force (3)
Space and Naval Warfare Systems Command	Air Combat Command
USS Kitty Hawk	Air Intelligence Agency
Chief, Naval Operations	Air Force Operational Test and Evaluation Center
Marine Forces - Atlantic	
Special Security Office, San Diego	
USS Kearsarge (LHD 3)	
Naval Nuclear Power Training Center	
Surface Warfare Officer School	
Office of Naval Intelligence	